

 Brent	Officer Key Decision
	Report to the Strategic Director of Customer and Digital Services
AUTHORITY TO AWARD CONTRACT FOR DIGITAL TRANSFORMATION TECHNOLOGY PARTNER	

Wards Affected:	All
Key or Non-Key Decision:	Key Decision
Open or Part/Fully Exempt: (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Open
No. of Appendices:	None
Background Papers¹:	None
Contact Officer(s): (Name, Title, Contact Details)	Sadie East, Head of Transformation. 020 8937 1507 sadie.east@brent.gov.uk

1.0 Purpose of the Report

- 1.1 This report concerns the use of the G-Cloud 11 framework to award a contract for a Digital Transformation Technology Partner to support the delivery of the five borough plan themes: every opportunity to succeed; a future fit for everyone, an economy fit for all; a cleaner, more considerate Brent; a borough where we can all feel safe, secure, happy and healthy; and strong foundations. This report requests authority to award a contract as required by Contract Standing Order 88. This report summarises the process undertaken in procuring this contract and, following the completion of the evaluation of the G-Cloud offers, recommends to whom the contract should be awarded.

2.0 Recommendation(s)

That the Strategic Director of Customer and Digital Services in consultation with the Deputy Leader:

- 2.1 Approves the use of the G-Cloud 11 Framework Agreement, Lot 3 Cloud Support for the procurement of a Digital Transformation Technology Partner for Microsoft Dynamics 365 development, integration and support.
- 2.2 Approves the award the contract for a Digital Transformation Technology Partner to Infosys Limited for a period of two years, plus a possible further two single year extensions

3.0 Detail

- 3.1 In October 2019 Cabinet approved the Digital Strategy, including the delegation to the Strategic Director of Customer and Digital Services, in consultation with the Deputy Leader, of the authority to award a contract for a digital development partner.
- 3.3 The council now wishes to put in place a contract for a digital transformation technology partner as set out below:-

Ref.	Requirement	Response	
(i)	The nature of the services	Development of our enterprise platform including Microsoft Dynamics 365, Azure and SharePoint EDM, and Robotics Process Automation development including integration and ongoing support.	
(ii)	The contract value.	Up to £7,685,000	
(iii)	The contract term.	The contract period is as per the standard G-Cloud 11 terms, ie. 2 years. All G-Cloud 11 contracts are allowed to have 2 extensions, each of up to 12 months, and the contract will allow for this.	
(iv)	The tender procedure to be adopted.	Award from G-Cloud 11 Framework	
v)	The procurement timetable.	Indicative dates are:	

Ref.	Requirement	Response	
		Evaluation of G-Cloud Suppliers	February 2020
		Supplier selection	February 2020
		Report recommending Contract award circulated internally for comment	March 2020
		Officer Decision	22 April 2020
		5 day call in period	17 June 2020
		Contract Mobilisation	18 June 2020
		Contract start date	18 June 2020
(vi)	The evaluation criteria and process.	As described in 3.3 below.	
(vii)	Any business risks associated with entering the contract.	None additional to those stated elsewhere in this report.	
(viii)	The Council's Best Value duties.	The award of the contract facilitates the fulfilment of the Council's Best Value duties.	
(ix)	Consideration of Public Services (Social Value) Act 2012	See paragraph 9 of this report.	
(x)	Any staffing implications, including TUPE and pensions.	See paragraph 8 of this report.	
(xi)	The relevant financial, legal and other considerations.	As stated elsewhere in this report.	

3.3 Evaluation Process:

- (i) An outline statement of requirements was produced in order to enable the best supplier selection.
- (ii) Officers from Digital Services and the Digital Transformation team carried out the shortlisting and evaluation.
- (iii) The suppliers on Lot 3 Cloud Support were shortlisted using search terms as per the G-Cloud guidance. The search terms were selected on the basis of key elements of the statement of requirements.
- (iv) 1 supplier, Infosys Limited, was identified using the search criteria and was shortlisted, and their Service Description and Pricing were evaluated. The G-Cloud evaluation process allows the following criteria to be used:
 - Whole-life cost: cost effectiveness; price and running costs;
 - Technical merit and functional fit: coverage, network capacity and performance as specified in relevant service levels;
 - After-sales service management: help desk, account management function and assurance of supply of a range of services;
 - Non-functional characteristics.
- (v) Award can be made on price only where services are comparable.
- (vi) Infosys Limited demonstrated through their service description that they are capable of meeting the statement of requirements.
- (vii) Infosys's G-Cloud ratecard was assessed using a blended rate that matches the blend of skills needed for the Digital Transformation Technology Partner.
- (viii) The blended rate calculated is in line with the rates currently paid for Infosys's services, and assessment of other market rates for similar services indicates that this represents value for money for the council.
- (ix) The total contract price, based on 25,000 delivery days, would be £7,685,000, although the contract will not oblige the council to meet this level of spend, and the council will have the right to procure services to deliver the digital strategy through other routes.
- (x) Infosys Limited have therefore been selected as the preferred bidder.

3.4 The award will be made using Lot 3 Cloud Support, with Infosys Limited having been selected as the preferred supplier using the G-Cloud longlisting, shortlisting and evaluation process.

3.5 The procurement has been conducted in accordance with the rules governing call-offs under the Framework Agreement.

4.0 Financial Implications

- 4.1 The value of this contract is up to £7,685,000.
- 4.2 It is anticipated that the cost of the contract will be funded from the Digital Strategy Capital Programme budget which was agreed by Cabinet in October 2019.

5.0 Legal Implications

- 5.1 The value of this contract over its lifetime is in excess of the EU threshold for Services and Supplies and the award of the contract is therefore governed by the Public Contracts Regulations 2015 (the “EU Regulations”). The award is subject to the Council’s own Standing Orders in respect of High Value Contracts and Financial Regulations.
- 5.2 As indicated in paragraph 5.1, the award of the contract is subject to the Council’s own Standing Orders in respect of High Value Contracts. Cabinet on 14 October 2020 delegated authority to the Strategic Director of Customer and Digital Services in consultation with the Deputy Leader to award this High Value Contract.
- 5.4 As the Council has used a framework agreement to procure the contract, there is no requirement to observe a standstill period before the contract can be awarded. Therefore subject to the Strategic Director approving the recommendation to award and the observance of a five clear day call-in period, the successful tenderer will be issued with a letter of acceptance and the contract can commence.

6.0 Equality Implications

- 6.1 The proposals in this report have been subject to screening and officers believe that there are no adverse equality implications.

7.0 Consultation with Ward Members and Stakeholders

- 7.1 This work is part of the programme to deliver the Council’s Digital Strategy 2019-23. Consultation was carried out to inform development of the strategy which was agreed by Cabinet in October 2019.

8.0 Human Resources/Property Implications (if appropriate)

- 8.1 There are no implications for Council staff arising from awarding the contract.

9.0 Public Services (Social Value) Act 2012

- 9.1 The Council is under a duty pursuant to the Public Services (Social Value) Act 2012 (“the Social Value Act”) to consider how services being procured might improve the economic, social and environmental well-being of its area; how, in conducting the procurement process, the Council might act with a view to securing that improvement; and whether the Council should undertake consultation. Officers have had regard to considerations contained in the Social Value Act in relation to the procurement.
- 9.2 The supplier selection process is one whereby existing offers on G-Cloud are evaluated. These do not include Social Value offerings, and therefore Social Value was not able to be used as part of the selection process.

Related Documents:

Cabinet Report - Digital Strategy and Business Case 2019-23 - 14.10.19

Report sign off:

Sadie East

Head of Transformation